

CORNELL UPWARD BOUND PROGRAM – SUMMER INSTRUCTOR STAFF

Job Description: Summer Program Instructors

Compensation:

\$3,000 stipend for the summer

Job Titles:

Composition and Literature Instructor –

Mathematics and Science Instructor –

Supervisor: Assistant Director, Community Programs – Cornell Public Service Center

Position Description:

The Upward Bound Instructor facilitates active and collaborative learning in a specific discipline for 50 Upward Bound students entering the 9th and 10th grades, during a 6-week residential summer program. Instructors will be involved in developing creative and hands-on curriculum, assessing student progress, and on-going evaluation. Instructors will have responsibilities outside the classroom, requiring weekly meetings with Program Assistants and Upward Bound Program Staff members. It also involves attending community meeting at least once a week, leading and participating in a non-academic activity or student-interest based elective, and interacting with students in non-academic environments. This temporary 6-week position includes an additional three-day orientation that will be to be determined. The summer program operates from June 29 to August 8, 2008, with the following teaching schedules:

Composition and Literature, Monday – Friday: 8:00 a.m. – 12:00 p.m.

Mathematics and Science, Monday –Friday: 8:00 a.m. – 12:00 p.m.

Job Description:

- Teach academic high school level classes in specific discipline with interactive, practical, project-based approach.
- Collaborate with Upward Bound staff in the development and implementation of curriculum that meets student's learning needs and is consistent with Upward Bound goals and New York State and National Learning Results.
- Use formative and summative assessment to further individual student learning and achievement.
- Lead and participates in non-academic activities or student-interest based electives.
- Develop positive and supportive relationships with Upward Bound students, mentoring them, on personal, social, and college/career concerns.
- Maintain student confidentiality as appropriate.
- Meet with Upward Bound staff members.
- Meet with Upward Bound students as needed.
- Other tasks as reasonably assigned by supervisor.

Qualifications:

- Minimum of Bachelor's degree and/or college level teaching experience and/or current New York State teaching certification in respective content area.
- Experience working with a culturally diverse high schools student population.
- Demonstrated teaching experience
- Knowledge of interactive and/or innovative teaching techniques.
- Excellent verbal and communication skills

**employment will be contingent upon satisfactory completion of a background check.

Job Description: Summer Program Elective Instructors**Compensation:**

\$1,000 stipend for the summer

Job Titles:

Upward Bound Summer Elective Instructors –

Supervisor: Assistant Director, Community Programs – Cornell Public Service Center

Position Description:

The Upward Bound Elective Instructor facilitates active and collaborative learning in a specific discipline for 50 Upward Bound students entering the 9th and 10th grades, during a 6-week residential summer program. Elective Instructors will be involved in developing creative and hands-on curriculum, assessing student progress, and on-going evaluation.

Outside of the classrooms: Recommend that Elective Instructors attend community meeting, leading and participating in a non-academic activity or student-interest based elective, and interacting with students in non-academic environments. This temporary 6-week position includes an additional three-day orientation that will be to be determined. The summer program operates from June 29 to August 8, 2008 with the following teaching schedules:

Electives Monday and Wednesday: 1:00 p.m. – 3:00 p.m.
 Tuesday and Thursday: 1:00 p.m. – 3:00 p.m.

Job Description:

- Teach academic high school level classes as propose by the instructor.
- Collaborate with UB staff in the development and implementation of curriculum that meets students' learning needs and is consistent with UB goals.
- Use formative and summative assessment to further individual student learning and achievement.
- Lead and participate in non-academic activities or student-interest based electives.
- Develop positive and supportive relationships with Upward Bound students, mentoring them, on personal, social, and college/career concerns.
- Maintain student confidentiality as appropriate.
- Meet with Upward Bound Staff members.
- Meet with Upward Bound students as needed
- Other tasks as reasonably assigned by supervisor.

Qualifications

- Minimum of Bachelor's degree and/or college level teaching experience and/or current New York State teaching certification in respective content area.
- Experience developing curriculum.
- Experience working with a culturally diverse high schools student population.

- Excellent verbal and communication skills

**employment will be contingent upon satisfactory completion of a background check.